

Local Authority Common Ask Checklist – District Heating



Quick reference checklist for assembling data from a Local Area Energy Plan for District Heating

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Acronyms and Abbreviations

Name	Description
LAEP	Local Area Energy Plan
LSOA	Lower Layer Super Output Areas
ONS	Office for National Statistics

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1. INTRODUCTION

This checklist was written to accompany version 2.0 of the Local Authority Common Ask. It is designed to be a quick reference guide to help with the assembly of data, but the local authority common ask definition itself is to be used as the comprehensive definition of requirements. This checklist specifically covers the compilation of district heating uptake data. Other checklists are provided to support the compilation of data for other technologies.

2. DISTRICT HEATING

Note that if possible, domestic and non-domestic heating should be provided separately for this technology. For more information, see the Individual Heating guide.

2.1 District Heating Demand Centre Definitions

☐ Check that the demand centre names used here exactly match those used in the relevant district heating uptake files, and that all demand centres referenced in those files are included here.

☐ Check that the fuel types listed exactly match the names of the specified fuel types for this technology entry.

☐ Check that the asset names are descriptive enough to allow Networks to identify where this demand centre will connect, liaising with a network contact if needed.

demand_center_name	demand_center_fuel_type	connected_asset
	THE FUEL TYPE SHOULD BE SELECTED FROM THE FOLLOWING: HYDROGEN, BIOMETHANE, NATURAL GAS, BLENDED_HYDROGEN_AND_NATURAL_GAS, BLENDED_BIOMETHANE_AND_NATURAL_GAS, BLENDED_HYDROGEN_AND_BIOMETHANE, BLENDED_HYDROGEN_AND_BIOMETHANE_AND_NATURAL_GAS	

Figure 1: The first line of the district heating demand centre definition table.

2.2 Domestic District Heating Uptake Data

☐ Convert the LAEP output data on domestic heating uptake into a CSV indexed by geographical area and demand centre definition.

☐ Check that the percentage uptake data provided has values between 0 and 100.

☐ Check that the geographic area naming of the data exactly matches the naming used for the area stated in the local authority common ask questionnaire, wither custom or official (check the [ONS Open Geography Portal](#) for official boundary naming definitions).

☐ If providing LSOA level data, check that data is only included for LSOAs listed in the “List of relevant 2011 LSOAs” or “List of relevant 2021 LSOAs” files provided in the “General Information” folder.

☐ Check that the demand centre column has names exactly matching the “district_heating_demand_center_definitions” in the accompanying definition CSV.

☐ Ensure that each year between the base year and 2050 has a column, even if empty.

☐ If relevant for your LAEP, ensure that the year definition used for the data matches the definition given in the local authority common ask questionnaire in the “General Information” folder.

☐ Add a column with the LAEP name to indicate the data origin.

☐ Make sure naming doesn't have typos (check capitalisation, spelling, spaces).

☐ Make sure the file is saved in the CSV UTF-8 (Comma delimited) format.

laep_name	demand_center_name	geographical_area	unit	2023
TO BE COMPLETED BY LAEP PRACTITIONER - ADD ROWS FOR EACH DEMAND CENTER AND ASSOCIATED GEOGRAPHICAL AREA IN YOUR LAEP	TO BE COMPLETED BY LAEP PRACTITIONER - ADD ROWS FOR EACH DEMAND CENTER AND ASSOCIATED GEOGRAPHICAL AREA IN YOUR LAEP	TO BE COMPLETED BY LAEP PRACTITIONER - ADD ROWS FOR EACH DEMAND CENTER AND ASSOCIATED GEOGRAPHICAL AREA IN YOUR LAEP	%	TO BE COMPLETED BY LAEP PRACTITIONER - COMPLETE ALL YEARS FOR WHICH YOUR LAEP REPORTS DATA

Figure 2: First row of domestic district heating uptake data template including first year of data, with comments detailing how data should be entered. Identical to non-domestic template.

2.3 Non-domestic District Heating Uptake Data

☐ Convert the LAEP output data on non-domestic heating uptake into a CSV indexed by geographical area and demand centre definition.

☐ Check that the percentage uptake data provided has values between 0 and 100.

☐ Check that the geographic area naming of the data exactly matches the naming used for the area stated in the local authority common ask questionnaire, wither custom or official (check the [ONS Open Geography Portal](#) for official boundary naming definitions).

☐ If providing LSOA level data, check that data is only included for LSOAs listed in the "List of relevant 2011 LSOAs" or "List of relevant 2021 LSOAs" files provided in the "General Information" folder.

☐ Check that the demand centre column has names exactly matching the "district_heating_demand_center_definitions" in the accompanying definition CSV.

☐ Ensure that each year between the base year and 2050 has a column, even if empty.

☐ If relevant for your LAEP, ensure that the year definition used for the data matches the definition given in the local authority common ask questionnaire in the "General Information" folder.

☐ Add a column with the LAEP name to indicate the data origin.

☐ Make sure naming doesn't have typos (check capitalisation, spelling, spaces).

☐ Make sure the file is saved in the CSV UTF-8 (Comma delimited) format.

laep_name	demand_center_name	geographical_area	unit	2023
TO BE COMPLETED BY LAEP PRACTITIONER - ADD ROWS FOR EACH DEMAND CENTER AND ASSOCIATED GEOGRAPHICAL AREA IN YOUR LAEP	TO BE COMPLETED BY LAEP PRACTITIONER - ADD ROWS FOR EACH DEMAND CENTER AND ASSOCIATED GEOGRAPHICAL AREA IN YOUR LAEP	TO BE COMPLETED BY LAEP PRACTITIONER - ADD ROWS FOR EACH DEMAND CENTER AND ASSOCIATED GEOGRAPHICAL AREA IN YOUR LAEP	%	TO BE COMPLETED BY LAEP PRACTITIONER - COMPLETE ALL YEARS FOR WHICH YOUR LAEP REPORTS DATA

Figure 3: First row of non-domestic district heating uptake data template including first year of data, with comments detailing how data should be entered. Identical to domestic template.